

CITY OF SPRINGDALE, ARKANSAS
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
2016 Action Plan



Mayor Doug Sprouse
Community Development Block Grant Committee
Mike Lawson, Mike Overton, Jim Reed, Jeff Watson
Prepared by the City of Springdale in the
Integrated Disbursement Information System Online
Submitted to the
United States Department of Housing & Urban Development
Little Rock Field Office
May 13, 2016

Item	Subject	Page
AP-05	Executive Summary	3
PR-05	Lead & Responsible Agencies	5
AP-10	Consultation	6
AP-12	Participation	8
AP-15	Expected Resources	10
AP-20	Annual Goals and Objectives	12
AP-35	Projects	15
AP-38	Project Summary	16
AP-50	Geographic Distribution	20
AP-55	Affordable Housing	21
AP-60	Public Housing	22
AP-65	Homeless and Other Special Needs Activities	23
AP-75	Barriers to Affordable Housing	24
AP-85	Other Actions	25
AP-90	Program Specific Requirements	26
Attachments		
2016 Program Year	programs and activities budget and description	28

Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

This Action Plan covers the fourth year of the 2013 - 2017 (5 year) Consolidated Plan

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

The city's priority in this Action Plan continues to be improving the existing owner-occupied affordable housing stock. The objectives are (1) Creating Suitable Living Environments and (2) Decent Affordable housing. The outcomes being (1) Availability and-or Accessibility, (2) Affordability, (3) Sustainability.

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

The Housing Services Program in the past has made a significant impact in not only neighborhoods but the city in general. The city continues to make the Housing Services Program a major goal.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan

The city placed display ads in the local newspapers encouraging its' residents and other agencies to provide input and to comment on the 2016 Action Plan. The city also consulted with various not-for-profit agencies in developing the plan.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

One person attended the first public hearing seeking information about the development of this Action Plan.

6. Summary of comments or views not accepted and the reasons for not accepting them

The only comment was the City was managing the CDBG Block Grant very well during the first public hearing

7. Summary

Even after placing large display ads in the local newspaper attendance is very low.

PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
Lead Agency	SPRINGDALE	
CDBG Administrator		
HOPWA Administrator		
HOME Administrator		
HOPWA-C Administrator		

Table 1 – Responsible Agencies

Narrative (optional)

The city's Planning & Community Development Department has a full time staff person responsible to prepare all plans and administer the Community Development Block Grant Program.

Consolidated Plan Public Contact Information

For information about the Consolidated Plan, Annual Action Plan or general information about the Community Development Block Grant Program: **Contact:** Don Hancock, Community Development Block Grant Manager **Phone Number:** 750-8175 **Email:** dhancock@springdalear.gov

AP-10 Consultation – 91.100, 91.200(b), 91.215(l)

1. Introduction

The city consulted with citizens, housing providers, homeless shelter and other agencies in the development of this plan.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l))

The Community Development Block Grant Manager has display ads placed in the local newspapers encouraging public and assisted housing providers and private and governmental health, mental health and service agencies to attend the public hearing and provide input into the development of this plan.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The city is a member of the Continuum of Care and the planning director's administrative assistant maintains contact with the local Continuum of Care

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

The city does not consult with all Continuums of Care

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	SEVEN HILLS
	Agency/Group/Organization Type	Housing Services-Elderly Persons Services-Persons with Disabilities Services-homeless
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The agency was consulted face-to-face and through emails.

Identify any Agency Types not consulted and provide rationale for not consulting

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care		

Table 3 – Other local / regional / federal planning efforts

AP-12 Participation – 91.105, 91.200(c)**1. Summary of citizen participation process/Efforts made to broaden citizen participation
Summarize citizen participation process and how it impacted goal-setting**

One citizen participated in the process of developing this action plan.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Public Meeting	Minorities Non-English Speaking - Specify other language: Spanish Persons with disabilities Residents of Public and Assisted Housing	One person attended the public meeting			

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
2	Newspaper Ad	<p>Minorities</p> <p>Persons with disabilities</p> <p>Non-targeted/broad community</p> <p>Residents of Public and Assisted Housing</p>				

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.220(c)(1,2)

Introduction

The City of Springdale was notified it will receive \$830,595 for the 2016 Program Year.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Reminder of Con Plan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	830,595	0	0	830,595	0	Approximately 10% of the grant will be for Program Administration, 10% for Public Service Activities and 80% for the Housing Services Program

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

There are no matching requirements of the Community Development Block Grant Program.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Housing Services	2013	2017	Affordable Housing	Low-income individuals and families	Housing Rehabilitation	CDBG: \$755,349	Homeowner Housing Rehabilitated: 30 Household Housing Unit
3	Bread of Life	2013	2017	Homeless Non-Homeless Special Needs Non-Housing Community Development	Low-income individuals and families	Bread of Life	CDBG: \$25,000	Public service activities other than Low/Moderate Income Housing Benefit: 5000 Persons Assisted
4	Transportation Program	2013	2017	Non-Homeless Special Needs	Low-income individuals and families	Transportation	CDBG: \$20,000	Public service activities other than Low/Moderate Income Housing Benefit: 1000 Persons Assisted
5	Program Administration	2013	2017	Program Administration	Low-income individuals and families	Program Administration	CDBG: \$50,000	Other: 100 Other

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
6	Court Appointed Special Advocates	2016	2017	Children	Low-income individuals and families	Court Appointed Special Advocates	CDBG: \$10,000	Public service activities other than Low/Moderate Income Housing Benefit: 100 Persons Assisted
7	Credit Counseling of Arkansas	2016	2017	Financial education	Low-income individuals and families	Credit Counseling of Arkansas	CDBG: \$5,000	Public service activities other than Low/Moderate Income Housing Benefit: 50 Persons Assisted
8	House of Hope Rescue Mission	2016	2017	Homeless	Low-income individuals and families	House of Hope Rescue Mission	CDBG: \$24,000	Public service activities other than Low/Moderate Income Housing Benefit: 1000 Persons Assisted

Table 6 – Goals Summary

Goal Descriptions

1	Goal Name	Housing Services
	Goal Description	Housing Administration and Housing Rehabilitation of single-family dwellings
3	Goal Name	Bread of Life
	Goal Description	Provide funding to the Bread of Life to assist citizens with food, personal hygiene and utility payments
4	Goal Name	Transportation Program
	Goal Description	Funding to provide taxi coupons to the elderly and handicapped
5	Goal Name	Program Administration
	Goal Description	Funds used for the administration of the Community Development Block Grant Program
6	Goal Name	Court Appointed Special Advocates
	Goal Description	To provide quality representation for abused and neglected children
7	Goal Name	Credit Counseling of Arkansas
	Goal Description	Improve the quality of life through financial education, credit and housing counseling
8	Goal Name	House of Hope Rescue Mission
	Goal Description	Provide a shelter form the heat and cold. Provide food, clothing, and shower and laundry services.

Projects

AP-35 Projects – 91.220(d)

Introduction

The following projects were approved by the Community Development Block Grant Program Committee

Projects

#	Project Name
1	Housing Services
2	Public Services
3	Program Administration

Table 7 - Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

Housing Rehabilitation of the existing affordable housing stock is the city's priority

AP-38 Project Summary

Project Summary Information

1. Housing Services:

- a. Housing Administration – cost to administer the housing program
- b. Housing Rehabilitation – cost associated with the rehabilitation of owner-occupied single-family dwellings
- c. Lead-based Paint Inspections and Clearances – cost associated with the inspection of homes constructed prior to 1978 to determine if lead-based paint is present
- d. Paint Program - provide paint and supplies to volunteers and homeowners for self-help projects

2. Public Services:

- a. City of Springdale Transportation Program: Provide low-income elderly and handicapped Springdale citizens with two taxi coupons quarterly. Each coupon has a face value of \$40.
- b. House of Hope Rescue Mission: The House of Hope is a "Day Shelter" for the homeless and needy in Northwest Arkansas. Provide a place where people can come for shelter from the cold or heat.; receive snacks , water and a hot meal while at our facility, help with counseling, job searches, and showers. Provide a place for clients to do their laundry free of charge and a place they can receive mail to stay connected. Clients can receive clothing and food from our pantry. Provide basic needs of individuals in our community who cannot provide for themselves.
- c. Bread of Life: Devoted to serving people who find themselves in crisis situations within an atmosphere of respect and compassion. Provide three (3) days of food and personal hygiene items to clients per month. Provide limited financial assistance to clients who have temporary situations which could result in homelessness in the Springdale area. This support could include either rent or utility assistance with verifiable documentation.

- d. Court Appointed Special Advocates: To provide quality volunteer representation for abused and neglected children in the court system. Recruits, trains and supervises CASA volunteers who advocate on behalf of foster children to ensure they are safe, happy and receiving the appropriate medical, psychological and education services.
- e. Credit Counseling of Arkansas: Improve quality of life through financial education, credit and housing counseling, and debt management services. Provide counseling during financial crisis (foreclosure prevention, eviction, collections) offering free education of financial responsibility (banking, budgets, debt reduction) and improving quality of life, homeownership, retirement savings and financial literacy.

3. Program Administration:

- a. Cost associated with the general administration of the Community Development Block Grant Program.
- b. Cost includes but not limited to: staff cost, travel and training, required newspaper ads, etcetera.

1	Project Name	Housing Services
	Target Area	Low-income individuals and families
	Goals Supported	Housing Services
	Needs Addressed	Housing Rehabilitation
	Funding	CDBG: \$755,349
	Description	Housing Administration and Housing Rehabilitation of single-family dwellings
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	40 households
	Location Description	Within the Springdale city limits
	Planned Activities	Housing Rehabilitation and Housing Administration
2	Project Name	Public Services
	Target Area	Low-income individuals and families
	Goals Supported	Housing Services Bread of Life Transportation Program Court Appointed Special Advocates Credit Counseling of Arkansas House of Hope Rescue Mission
	Needs Addressed	Housing Rehabilitation Bread of Life Transportation Program Administration Court Appointed Special Advocates Credit Counseling of Arkansas House of Hope Rescue Mission
	Funding	CDBG: \$87,000
	Description	Public Service activities
	Target Date	6/30/2017

	Estimate the number and type of families that will benefit from the proposed activities	Over 3,000 individuals will benefit from the grant this program year.
	Location Description	
	Planned Activities	Bread of Life, Transportation Program, House of Hope Rescue Mission, Credit Counseling of Arkansas, Court Appointed Special Advocates
3	Project Name	Program Administration
	Target Area	Low-income individuals and families
	Goals Supported	Program Administration
	Needs Addressed	Program Administration
	Funding	CDBG: \$50,000
	Description	Cost associated with administering the CDBG Program
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	Cost associated with administering the CDBG Program

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

CDBG Funds are not directed to any specific geographic area within the city. All CDBG funds will benefit extremely-low to low-moderate individuals and families

Geographic Distribution

Target Area	Percentage of Funds
Low-income individuals and families	100

Table 8 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

Within the Springdale city limits

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

Housing Rehabilitation of single-family dwellings in the city

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	0
Special-Needs	0
Total	0

Table 9 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	0
Rehab of Existing Units	30
Acquisition of Existing Units	0
Total	30

Table 10 - One Year Goals for Affordable Housing by Support Type

Discussion

Owner-occupied single family dwellings

AP-60 Public Housing – 91.220(h)

Introduction

The Springdale Housing Authority receives its own funding from the Department of Housing & Urban Development

Actions planned during the next year to address the needs to public housing

There are no actions planned to address the needs of public housing

Actions to encourage public housing residents to become more involved in management and participate in homeownership

NA

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

The PHA is not designated as a troubled Housing Authority

Discussion

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

The city will provide the House of Hope Rescue Mission with funding to assist the homeless.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The city will work with the Rescue Mission for assisting the homeless

Addressing the emergency shelter and transitional housing needs of homeless persons

Na

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

NA

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

NA

Discussion

AP-75 Barriers to affordable housing – 91.220(j)

Introduction:

The city did not identify policies that had a negative impact on affordable housing

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

No negative effects of public policies were identified

Discussion:

AP-85 Other Actions – 91.220(k)

Introduction:

Actions planned to address obstacles to meeting underserved needs

No actions planned

Actions planned to foster and maintain affordable housing

Rehabilitation of the existing affordable housing

Actions planned to reduce lead-based paint hazards

Homes constructed prior to 1978 will be tested for the presence of lead-based paint

Actions planned to reduce the number of poverty-level families

NA

Actions planned to develop institutional structure

NA

Actions planned to enhance coordination between public and private housing and social service agencies

More face to face meetings and involvement with public service agencies

Discussion:

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(l)(1,2,4)

Introduction:

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(l)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	0

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	0.00%

ATTACHMENTS

Community Development Block Grant Program Funding Summary

2016 Program Year, July 1, 2016 – June 30, 2017

On February 29, 2016 the Community Development Block Grant Committee approved funding for the following programs/activities from the 2016 Program Year grant allocation of \$830,595.

Type	Entitlement Grant Programs	Allocated	Disbursed	Balance
PGM	General Program Administration	\$ 50,000.00	\$ -	\$ 50,000.00
PGM	Housing Program	\$ 693,595.00	\$ -	\$ 693,595.00
PGM	Public Services	\$ 87,000.00	\$ -	\$ 87,000.00
PGM	Public Facilities	\$ -	\$ -	\$ -
Totals		\$ 830,595.00	\$ -	\$ 830,595.00

Type	Entitlement Grant Activities	Allocated	Disbursed	Balance
ACT	General Program Administration	\$ 50,000.00	\$ -	\$ 50,000.00
ACT	Housing Program Administration	\$ 70,000.00	\$ -	\$ 70,000.00
ACT	Housing Rehabilitation	\$ 611,095.00	\$ -	\$ 611,095.00
ACT	Lead-based Paint	\$ 10,000.00	\$ -	\$ 10,000.00
ACT	Paint Program	\$ 2,500.00	\$ -	\$ 2,500.00
ACT	PS - Transportation Program	\$ 24,000.00	\$ -	\$ 24,000.00
ACT	PS - Bread of Life	\$ 24,000.00	\$ -	\$ 24,000.00
ACT	PS - House of Hope	\$ 24,000.00	\$ -	\$ 24,000.00
ACT	PS - Court Appointed Special Advocates	\$ 10,000.00	\$ -	\$ 10,000.00
ACT	PS - Credit Counseling of Arkansas	\$ 5,000.00	\$ -	\$ 5,000.00
Totals		\$ 830,595.00	\$ -	\$ 830,595.00

\$50,000 City of Springdale: Cost associated with the general administration of the Community Development Block Grant Program. Costs include but, not limited to staff cost, travel and training, newspaper ads, translation fees, and etcetera.

\$70,000 City of Springdale: Cost associated with the administration of the Housing Services Program. Costs include but, not limited to staff cost, travel and training, fuel, vehicle maintenance, tools, newspaper ads, filing fees, translation fees, and etcetera.

\$611,095 Contractors: Cost associated with the rehabilitation of single-family owner-occupied dwellings.

\$10,000 Contractors: Cost associated with the inspection of homes constructed prior to 1978 for the presence of lead-based paint before rehabilitation work can be performed.

\$2,500 Suppliers: Cost associated with providing paint, supplies and equipment to volunteers and homeowners for self-help paint projects.

\$24,000 City of Springdale Transportation Program: Provide low-income elderly and handicapped Springdale citizens with two taxi coupons quarterly. Each coupon has a face value of \$40.

\$24,000 House of Hope Rescue Mission: The House of Hope is a "Day Shelter" for the homeless and needy in Northwest Arkansas. Provide a place where people can come for shelter from the cold or heat.; receive snacks , water and a hot meal while at our facility, help with counseling, job searches, and showers. Provide a place for clients to do their laundry free of charge and a place they can receive mail to stay connected. Clients can receive clothing and food from our pantry. Provide basic needs of individuals in our community who cannot provide for themselves.

\$24,000 BOL - Bread of Life: Devoted to serving people who find themselves in crisis situations within an atmosphere of respect and compassion. Provide three (3) days of food and personal hygiene items to clients per month. Provide limited financial assistance to clients who have temporary situations which could result in homelessness in the Springdale area. This support could include either rent or utility assistance with verifiable documentation.

\$10,000 CASA - Court Appointed Special Advocates: To provide quality volunteer representation for abused and neglected children in the court system. Recruits, trains and supervises CASA volunteers who advocate on behalf of foster children to ensure they are safe, happy and receiving the appropriate medical, psychological and education services.

\$5,000 CCOA - Credit Counseling of Arkansas: Improve quality of life through financial education, credit and housing counseling, and debt management services. Provide counseling during financial crisis (foreclosure prevention, eviction, collections) offering free education of financial responsibility (banking, budgets, debt reduction) and improving quality of life, homeownership, retirement savings and financial literacy.